



1.0 Welcome and Apologies

Present: Erina Kent (Chair), Ross Devereux (Principal), Gary Briggs-Canavan, Rebekah Wardrop, George Woodward, Albra Stoltenkamp, Clive Sharpe, Melinda Bell
In Attendance: Ann Longson

2.0 Minutes from Previous Meetings

Motion: To accept the Minutes of the Board Meeting held on 29 August 2017.
Moved George/Seconded Rebekah **Carried**

Electronic Motions - 4 September 2017

Electronic Motion 1:

That the Board of Trustees approve the AIMS Games 2017 Budget.

Proposed by: Ross Devereux

Seconded by: Erina Kent

Outcome: CARRIED

Electronic Motion 2:

That the Board of Trustees approve the AIMS Games RAMS.

Proposed by: Ross Devereux

Seconded by: Erina Kent

Outcome: CARRIED

Motion: That the Board of Trustees accept Electronic Motions 1 and 2.
Moved Melinda/Seconded Clive **Carried**

3.0 Principal's Report

Includes - Parent/Caregiver Charter Survey Results 2017
- 2018 Term Dates

e-Learning

Digital Technology/BYOD: Ross would like to bring forward the roll out of the BYOD programme to the beginning of 2018. After continued review with Davide Kinane, conversations with staff and Kiwi-Schools, ROIS will investigate becoming a Google School in 2018. This would allow the use of Chrome Books BYOD which are less expensive than for example laptops, and are the preferred device for those going on to OHS. Ross met with Cyclone Computers, a company specializing in

supplying devices to parents and the education sector and presented various options to the Board. Thanks to Board investment in school-provided devices we currently have 1 device between 4 students, including the recently purchased 45 iPads. BYOD will not be compulsory and the Board will endeavour to ensure equal opportunities for all students to access devices. It was noted that the change from Windows 365 to Google should have minimal financial impact as the data can be easily migrated. However any financial implications will need careful alignment with the existing budget and the Board stated it wants to be informed of any potential unforeseen unbudgeted future infrastructure investment as soon as they come to light.

Outdoor Learning Enviroments

Ross has met with an outdoor design company, Brustics, to get a design and quote for an outdoor hangout space with a Pasifika flavour. External funding will be sought for this and an application for donations made.

Reflective Thinking Space

The school has set aside a room as a reflective thinking space. This is to support students to self manage their emotions, as per the PACE charter aims.

Term Dates for 2018

The BoT is assured that the Call Back dates meet the 380 half day requirement.

Motion: That the Board of Trustees ratify the 2018 term dates.

Moved Erina **Carried**

Health and Safety

The BoT has been assured that staff are cognizant of the rules and use of physical restraint. The updated Student Behaviour Management procedure was tabled.

The call back day planned for Fri 15 December will become a full school day to ensure that ROI meets it's 2017 half day requirement, as Friday 27th of Oct will be a Staff-only day. The School will ensure it communicates both changes to the Term 4 timetable effectively to the parent/caregiver community.

Motion: That the Board of Trustees accept the Principal's Report and it's recommendations.

Moved Erina **Carried**

Charter Consultation

The BoT was pleased with the positive results of the Parent/Whanau PACE Survey, however the number of responses was disappointing. It was suggested that the BoT time the survey to correspond with the three-way conferences so that caregivers can fill them in while waiting. The results and comments will feed into the Self-Review Report.

Ross will organize for the Student PACE Survey to be linked to the planned Student Well-being

Survey. Senior Leadership are tasked with finding innovative ways of capturing prospective parent/whanau voice and past student voice. The BoT will meet in November to develop the first draft of the new Strategic Plan.

Out of Zone Enrollment Numbers

Motion: That the Board of Trustees approve 50 year 7 and 10 year 8 out of zone places for 2018. for 2018. Moved Melinda/Seconded Albra **Carried**

Appointment of Returning Officer

Motion: That the Board of Trustees appoint Lucy Tsun as Returning Officer for the Board Elections in December. Moved Erina **Carried**

Principal's Performance Agreement Ratification

At 7.40pm it was moved that the public be excluded from the following part of the meeting. The grounds are that the matters are confidential and the reason is to protect the privacy of an individual (or individuals). This motion is proposed to comply with section 48 of the Local Government Official Information and Meeting Act 1987.

Motion: That the BoT moved "in committee" Moved Erina **Carried**

The BoT came "out of committee" at 7.50pm.

Motion: That the Board of Trustees ratify the Principal's Performance Agreement.

Moved Clive/Seconded Rebekah **Carried**

Governance Manual Updates

Discussed.

5.0 Property Report

Schoolwide Key system

The school has received three quotes for re-keying the school. The cost of this cannot be covered by the MoE or our insurance.

Whole school re-paint

Ross is still waiting on the third quote for this.

6.0 Finance

The Board Chairperson has signed the Visa credit card statements.

Motion: That the management accounts as tabled for August 2017 be accepted.

Moved Melinda/Seconded George **Carried**

Motion: That the schedule of payments for July 2017 be accepted.

Moved Melinda/Seconded Albra **Carried**

8.0 Administration

A list of correspondence, both inward and outward, was tabled.

Term Four BoT Newsletter will be done by George.

Self-Review Report will be done by Gary.

Meeting closed 8.20pm

Next Board meeting 31 October 2017 5.45pm start.

To-Do checklist

	Who	When
Contact previous BoT members re 75 th Anniversary	Erina	Once plan finalised
Accept "in- committee minutes" from 29 August	BoT	Oct
Arrange for AP Mike Webber to Report on Maori Focus Class / te Ao Maori & student achievement	Ross to arrange	@ Oct Board meeting
Followup with Watershed when approval back from MoE re. 5YA/10YPP	Ross	Oct
Student PACE Survey Result Report	Ross	Oct
All Consultation to be completed ahead of Nov Strategic Plan meeting – student, parent, staff.	Senior Leadership	Nov

Signed

Erina Kent, Board Chairperson

Date