



1.0 Welcome and Apologies

Present: Erina Kent (Chair), Derek Linington (Principal), Helen Stuart (arrived 5:57pm), Clive Sharpe, Rebekah Wardrop, Kareen Girven, Gary Briggs-Canavan (present electronically until 7.04pm)

In Attendance: Ann Longson

2.0 Minutes

Matters arising from Minutes including "To do" list.

All items on "To do" list finalised

Motion: To accept Minutes of the Board Meeting held on 24 November subject to amendment.
Moved Kareen/Seconded Rebekah **Carried**

Motion: To accept "In committee" Minutes of the Board Meeting held on 27 November
Moved Clive/Seconded Kareen **Carried**

Resolution: That the agenda order be adjusted Moved Erina **Carried**

5.0 Strategic Discussions and Decisions

Charter Revision update. **(Strategic Section 2016 to 2018)**

The following changes were decided on:

Partnering (5) to read "Establish and maintain educationally powerful connections together with parents, families and whanau to ensure akonga/students achieve success.

Consultation add (3) Consultation on the options of incorporating new technologies into the learning environment.

Motion: That the Board of Trustees approve the Charter Strategic Section 2016 to 2018.
Moved Melinda/Seconded Clive **Carried**

Review Budget 2016

Draft Budget tabled and discussed. Points raised:

This is a provisional budget as the final roll numbers are not yet known. Issues to finalize are provision for release time for PD for the Team Leaders.

The BOT noted that the Principal manages the budget extremely well, and the expectation is that this will continue. The Principal is comfortable that the budget will enable the school to

achieve the Board's strategic objectives. The budget includes funding for a Minibus and a Gifted and Talented programme, as well as retaining the current level of learning support (to be reviewed when final roll numbers are known).

Motion: That the Board of Trustees approve the final draft of the Budget for 2016 as discussed.
Moved Clive/Seconded Kareen **Carried**

7.04pm Gary Briggs-Canavan left the meeting.

Staff trustee vacancy

Due to this position becoming vacant so close to the upcoming elections (May 2016) it was decided not to fill the casual vacancy (option 1. NZSTA Election guidelines).

Resolution: That the Board of Trustees resolves not to fill the casual vacancy.
Moved Melinda/Seconded Derek **Carried**

The Board of Trustees would like to invite staff members who express interest in standing for the upcoming triennial elections to attend the interim Board meetings, where they will be accorded speaking rights.

The Board of Trustees would like to thank Frankie Schaumkel for his hard work during his time on the Board.

Review draft Consultation plan 2016: The Consultation Committee will organize a meeting in early February.

Board work plan 2016: Tabled and discussed.

The dates for Board of Trustees and sub-committee meetings were discussed and approved.

Hautu Self Review

Erina, Helen and Frankie attended and information evening about Hautu self review. This is an evaluation tool, the purpose of which is for Maori students to achieve and enjoy success as Maori. Phase one, Readiness was discussed. Future discussions will cover four key areas of governance – Accountability, Leadership, Representation and Employee Role. The goal for all schools is to have 85% of akonga at or above National Standards by 2017. The BOT agreed to commit to the Hautu Self Review. This will be added to the Board work plan for 2016.

Four Winds Application

Motion: That the Board of Trustees approve an application to the Four Winds Trust for \$14,839.00 inc. GST for new sports tracksuits, jerseys and tops.
Moved Clive/ Seconded Rebekah **Carried**

3.0 Principal's Report:

Including - End of Year National Standards Report

- PB4L Report End 2015
- Minibus Purchase Proposal

Tabled and taken as read.

Motion: That the Board of Trustees ratify the call back days for 2016.

Moved Erina **Carried**

Student Achievement

The end of year National Standards Report shows that compared with 2014 results there has been a 20% increase in the percentage of students achieving at or above the standards.

The BOT is delighted with this impressive improvement.

PB4L

There was discussion around how to measure progress in this area. One indicator of success would be a drop in the number of referrals.

Next steps: Ensure consistency across staff in both rewards and referrals.

The PB4L team to determine measures of success over time and include in next report to Board.

Appointments

Motion: That the Board of Trustees ratify the following appointments.

Mr Alex Adams - from fixed term to permanent position.

Mr Luke Whitley - from fixed term to permanent position.

Mr Mike Webber - as assistant principal with teaching responsibilities for three units.

Ms Carolyn Edwards - has accepted a fixed term position.

Ms Albra Stoltenkamp - permanent teaching position for one unit.

Moved: Derek/Seconded Melinda **Carried**

Motion: To accept this Principal's report

Moved Erina **Carried**

4.0 Personnel Report (in committee)

At 8.09pm it was moved that the public be excluded from the following part of the meeting. The grounds are that the matters are confidential and the reason is to protect the privacy of an individual (or individuals). This motion was proposed to comply with section 48 of the Local Government Official Information and Meeting Act 1987.

Motion: That the BOT moves "in committee" Moved Erina **Carried**

The BOT came "out of committee" at 8.32 pm.

The Principal will enact the decisions made "in committee".

6.0 Property Report

Tabled.

Motion: That the Board of Trustees approve that the 5YA budget for the Hall ladies toilet be exceeded (estimated \$47,000). Moved Kareen/Seconded Derek **Carried**

7.0 Administration

A list of correspondence, both inward and outward, was tabled.

Meeting closed 8.45pm

Next Board meeting 23rd February 2015 5.45pm

To-Do checklist

	Who	When
Trustees will have access to the Sharepoint folders to view Board pack online and discussions	Each trustee and school	Feb Board meeting
PB4L measures of success determined and reported against	Derek	within 1 st PB4L report of 2016
Board Work Plan 2016 - 2018	Erina and Derek	asap
Draft consultation plan	Consultation committee	Feb

Signed : Erina Kent, Board Chairperson

Date