



1.0 Welcome and Apologies

Present: Derek Linington (Principal), Erina Kent (Chair), Helen Stuart, Melinda Bell, Frankie Schaumkel, Clive Sharpe, Sara MacDonald, Nisi Pulu

Apologies: Gary Briggs-Canavan

In Attendance: Anne Longson, David Kinane (until 6.15pm)

Conflict of Interest: Erina Kent - Mercer Stainless Steel

2.0 eLearning Presentation with Mr David Kinane

Resolution: To grant speaking rights to David Kinane.

Mr David Kinane has been engaged by ROI to lead the development of an e-learning vision and action plan. He presented a draft document, based on the MoE standard document and reviewed by the lead team, to the BOT as a starting point for discussion.

It was noted that as a Decile Two school the cost to students is an important factor to take into account when deciding what systems to implement.

Digital Citizenship is included in the curriculum framework.

It would be of interest to know what systems ROI's feeder schools are using.

The Board will contribute to the document with the intent to align the e-learning vision and goals with our overarching vision and PACE strategic responses.

6.15 pm David Kinane departed

3.0 Minutes

Motion: To accept Minutes of the Board Meeting held on 26 May subject to amendments.

Moved Helen/Seconded Nisi **Carried**

Matters arising including "To Do" list.

It was decided to defer writing to our Maori community until there is something concrete to report, for example an organized Marae visit. All other items on the "To do" list actioned.

Motion: To accept "In committee" Minutes of the Board Meeting held on 26 May.

Moved Frankie/Seconded Melinda **Carried**

Electronic Motion dated 9/6/2015

The electronic motion is as follows:

"That the board accept the continuation of the rental agreement with Nationwide Eftpos Rentals

Ltd for a 48 month term and also the direct debit authorization of \$40.20 from our bank account 12 3061 0174243 00.”

Proposed/Moved: Derek Linington Seconded: Frankie Schaumkel **Carried**

Motion: That the BOT accept the electronic motion dated 9/6/2015.

Moved Nisi/Seconded Frankie **Carried**

4.0 Principal's Report

Including - Pelorus Application

- University of Canterbury Middle Years Information System Report
- 2015 Mid-Year Tracking Towards National Standards
- Complaints Register
- Languages for World citizens article
- New Health & Safety Act 2015 information
- PB4L Report
- Special Needs Report
- Gifted and Talented Students Draft Document

Tabled and taken as read.

Attendance: Derek met with the MoE's Senior Advisor to discuss regulatory strategies to ensure parental compliance with student attendance requirements. The school was advised that it would involve a lengthy and complicated procedure with financial implications to the school, and no guarantee of a benefit to the child.

Curriculum Statements: The BOT were issued a DVD containing curricula statements from the curriculum leaders. These will be uploaded to the school website once parental permission is obtained. An enquiry was made around Student Voice in the development of the curriculum. Derek gave examples of different methods students used to present their Integrated Topic Enquiry.

2015 Mid-year Tracking Towards National Standards Report: Tabled. Points raised:

- The data tells us that we are adding value to student achievement and making progress. This is due in part to the specialization teachers linking reading and writing within their topic.
- Boys are underachieving, especially in reading and writing. The Board discussed various strategies to motivate, engage and raise achievement for boys, including mentoring, links to career education for boys, Maori & Pasifika akonga and the idea of boys' only classes.
- In comparison to other ethnicities our Maori students, followed by our Pasifika students, are underachieving.
- We need to continue to seek out innovative strategies that will work to raise achievement for our Maori and Pasifika learners.

PB4L Report: ROI is seeking to enroll several students in the the Anger Replacement Therapy programme run by the RTLB. It was noted that these students continue to need support once the

course is completed. ROI will look at providing pastoral care through support staff. This will have budget implication. The BOT asked and was assured that the “next steps” from the previous PB4L report are being implemented and followed through with.

Special Needs Report: Taken as read.

The Board enquired as to the increase in the number of students for whom IEP’s had been completed and whether or not they would be included in the target students. The answer was no, target students are set for the year.

Supporting Gifted and Talented Students – Draft Document: Tabled and discussed.

Points Raised: This is based on the MoE model and outlines how we identify and cater for Gifted and Talented.

Clive Sharpe has offered his expertise in this area.

ROI will make it known that we do fully support any students accepted to attend the One Day Gifted School. As we acknowledge prospective parents are interested in how gifted and talented students are interested in this programme in addition to our extension classes and Day 6 timetable.

Motion: To accept this Principal’s Report.

Moved Frankie/Seconded Sarah **Carried**

5.0 Strategic Discussions and Decisions

Approve Finance and Property Policy

The only required change to the Policy is the addition of three new procedures under

Supporting Procedures/Delegations: 1. Protected Disclosures

2. Sourcing funding from Foundations/Trusts

3. Use of school buildings outside of hours

Motion: That the Board of Trustees approve the Finance and Property Policy.

Moved Sarah/Seconded Melinda **Carried**

The BOT is assured that all procedures associated with the Finance and Property Policy have been reviewed.

Noumea Budget

Motion: That the Board of Trustees approve the Noumea Trip Budget as a draft.

Moved Helen/Seconded Frankie **Carried**

The Board is assured that sufficient plans are in place in the event of staff changes.

Derek will check on the status of Mr Francis’s First Aid Certificate.

At 7.50pm it was moved that the public be excluded from the following part of the meeting.

The grounds are that the matters are confidential and the reason is to protect the privacy of an individual (or individuals). This motion is proposed to comply with section 48 of the Local Government Official Information and Meetings Act 1987.

Motion: That the BOT moves “in committee” Moved Erina **Carried**

Anne Longson left at 7.50pm

Sarah MacDonald left the BOT meeting at 8.38 pm.

The BOT came "out of committee" at 8.41pm.

The Board Chair will enact the "in committee" decisions as required.

6.0 Finance Report

Tabled and taken as read.

Motion: That the management accounts as tabled for May 2015 be accepted.

Moved Melinda/Seconded Frankie **Carried**

Motion: That the schedule of payments as tabled for May 2015 be accepted.

Moved Helen/Seconded Nisi **Carried**

7.0 Property Report

The Property Subcommittee Meeting was tabled and received.

Note: The BOT Chair has signed off the Bio-food Room documentation to the MoE. An appendix to the Principal's Report regarding the purchase of a fixed asset, namely a projector and sound system for the school hall was shifted in the agenda to the Property Report. The recommendation is for the Board to approve a funding application to enable this purchase.

Motion: That the Board of Trustees approved a funding application to the Pelorus Trust for \$12,000 plus GST to purchase a projector and sound system for the school hall. The school will contribute \$1,900.50 towards the project.

Moved Frankie/Seconded Derek **Carried**

8.0 Administration

A list of correspondence, both inward and outward, was tabled.

Team Building Dinner date – either 30th or 31st of July.

Motion: That the sum of \$300 be taken from the BOT account for the dinner.

Moved Frankie/Seconded Melinda **Carried** (one abstention)

Meeting closed 9.05pm

Next Board meeting 28 July 2015 5.45pm

NZSTA Conference 3-5 July

To-Do checklist

Task	Who	When
BOT Newsletter	Nisi	ASAP
Assure BOT of Evacuation and Hazard procedure	Derek	July
Support Staff Role Budget	Maxine	July
Check on Andrew Francis's First Aid certificate	Derek	ASAP
Succession Plan for BOT chair	All BOT	ASAP
Feed in to elearning vision	All BOT	Term 3
Next Self Review Report	Sarah	Term 3

Signed : Erina Kent, Board Chairperson

Date