Royal Oak Intermediate School

ENROLMENT SCHEME POLICY NAG 6

Rationale

To avoid overcrowding or the likelihood of overcrowding at the school. To enable the Secretary of Education to make reasonable use of the existing network of schools.

Guidelines

1. All students who live within the home zone shall be entitled to enrol at the school. (Proof of residence within the home zone will be required.)

2. Each year the Board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone.

3. The School Prospectus and Website will specify the date by which all applications must be received and advertise the ballot date as per the Ministry of Education's recommendations.

4. The Education Act 1989 (the Act) provides the legislative framework under which a board of trustees may develop, implement and operate an enrolment scheme. The order of priority is as follows:
   - **First priority** must be given to any applicant who is accepted for enrolment in a special programme run by the school (not applicable at this school because the school does not run a special programme approved by the Secretary of Education).
   - **Second priority** must be given to any applicant who is the sibling of a current student of the school:
   - **Third priority** must be given to any student who is the sibling of a former student of the school:
   - **Fourth priority** must be given to any applicant who is a child of a former student of the school:
   - **Fifth priority** must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school:
   - **Sixth priority** must be given to all other applicants.

   If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary for Education under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulated in the area served by the school.

   The enrolment scheme, which includes a precise description of the home zone, may be requested from the school office.

Ratified by the Board _____ _____

Chairperson: Erina Kent Date

Next Review: November 2017

Review History:

11/11/2014						