



1.0 Welcome and Apologies

Present: George Woodward (Acting Chair), Derek Linington (Principal), Gary Briggs-Canavan (electronically), Melinda Bell, Rebekah Wardrop
In Attendance : Ann Longson, Albra Stoltenkamp
Apologies : Erina Kent, Clive Sharpe

Motion: To accord speaking rights to Albra Stoltenkamp (potential Staff Trustee)
Moved George **Carried**

2.0 Minutes from Previous Meetings

Motion: To accept Minutes of the Board Meeting held on 25 October.
Moved Melinda/Seconded Rebekah **Carried**

Motion: To accept Minutes of the In-committee Meeting held on 25 October.
Moved Melinda/Seconded Derek **Carried**

Electronic Motion dated 28/10/2016:

Motion: That the board of Trustees accept the alteration to the 5YA so that the Hall male toilets are refurbished and a wheelchair access toilet built.

Proposed Derek Linington/ Seconded Erina Kent **Carried**

Motion: That the Board of trustees accept the Electronic Motion.
Moved Derek/Seconded Gary **Carried**

3.0 Principal's Report

Includes - 2015 National Standards Comparative Report
2016 Enrolment Procedure for 2017 Self Review
Health and Physical Education Curriculum Oct 2016 Community Consultation
BYOD Oct 2016 Community Consultation.

Tabled and taken as read.

Amendments:

Page 1. Pre-enrolment figure should be 153.

Page 2-3 The Year 8 data is incorrect. Derek will bring the correct data to the December meeting.

Curriculum and Achievement:

The BoT are pleased to note that the Year 7 National Standards data shows a remarkable improvement since 2013.

Derek informed the BoT how moderation is assessed across different schools.

It was noted that ROIS has done a lot of PLD on moderation of writing within the school.

ROIS uses e-asTTle and GLOSS testing at the beginning of Year 7 as Overall Teacher Judgments can be quite subjective.

Personnel

Resignation: Ms Collette Rhodes

Appointments: Mrs Maggie Jansen van Rensburg (permanent)

Miss Devon Hiley (fixed-Term)

Assurances:

The Board of Trustees is assured that all teachers hold current Registrations and that no support staff have police vet reports older than three years.

2016 Enrolment Procedures for 2017 Self Review:

The feedback was mostly very positive. There were many comments praising Rosanne for her friendly demeanor and helpfulness.

Health and Physical Education Curriculum Oct 2016 Community Consultation:

The survey was e-mailed to the caregivers of the pre-enrolled students in year 6. This was so that they could be afforded the opportunity to feed into the consultation, as the next mandatory consultation is in October 2018.

From the comments received, there are no major concerns from our school whānau.

BYOD October 2016 Community Consultation:

The BoT acknowledged that it is making slow progress in this area, due to the complexity of the issues involved, and the financial implications of the decisions made, either to parents or to the school.

Points raised:

BYOD – Parents are concerned about the cost of devices, especially if they will be required to buy something different for high school in the future. It was noted that around 50% of students from ROIS go on to attend Onehunga High School, which has a BYOD policy. Other parental concerns are security, and that damage could occur while students are travelling to and from school.

No BYOD – The school currently has 64 laptops in COWs (computers on wheels) units that are regularly booked. Derek estimates that the school would need another four COW sets of 32 laptops to meet basic needs.

Combination of BYOD and supply by the school – The BoT question how many parents would purchase or supply a device if it was not compulsory to do so.

Laptop verses ipad – It was noted that ipads have many excellent educational apps that are not available anywhere else. Would a keyboard be necessary? Would mobile phones be allowed?

Derek noted that our feeder schools all have different requirements.
ROIS has joined a Community of Learning, which could have an influence on the direction taken.

The BoT decided that a sub-committee or focus group needs to be established, and an “outside” coordinator with specialist knowledge hired. Melinda Bell and George Woodward expressed interest in being involved.

Motion: That the Board of Trustees accept the Principal’s report subject to amendments.
Moved Melinda/Seconded George **Carried**

6.56pm Albra left

4.0 Personnel Report

At 6.56 pm it was moved that the public be excluded from the following part of the meeting. The grounds are that the matters are confidential and the reason is to protect the privacy of an individual (or individuals). This motion is proposed to comply with section 48 of the Local Government Official Information and Meeting act 1987.

Motion: That the BoT moves “in committee” Moved George **Carried**
The BoT came “out of committee” at 7.18 pm

Motion: that the Board of Trustees ratify the appointment of the 2 new staff members as noted.
Moved Derek/Seconded Melinda **Carried**

5.0 Strategic Discussions and Decisions

Approve Child Protection Policy:

Motion: That the Board of Trustees approve the Child Protection Policy.
Moved Derek/Seconded Melinda **Carried**

Review BoT Chair Role:

Motion: The Board of Trustees has reviewed and approved the Chairperson’s role with no recommended amendments.
Moved Derek/Seconded George **Carried**

Approve Term 4 Self Review Report:

Tabled and discussed.

It was noted that the goals in the Self Review report tend to be open-ended and it was suggested that the BoT should set more finite times to meet them.

The BoT has used the Hautū Self Review to feed into the Strategic Plan in the Charter.

This has required the BoT to add more specific targets for Māori students to the Board Work Plan for next year.

The BoT has requested that Erina provide information on the ongoing requirements of the Hautū Self Review after completion, so that update or review can be added to the long-term work plan. A full review of the Strategic Plan in the Charter will be added into the Board Work Plan from the end of 2017.

Rebekah will make the agreed amendments to the Self review Report.

PACE Charter Revision Discussion:

Innovative Learning Environment goal- this is captured under Achieving (2) Being innovative and collaborative in our teaching practice. (Reviewed specifics will be reflected in the annual plan.)

Gifted and Talented goal- captured under Achieving (3) Implement programmes for Gifted & Talented ākonga/students in all areas. (Reviewed specifics to change in annual plan.)

Community of Learning goal- added to Partnering (7) Partner with schools within our Community of Learners.

Change **Property** to read –

(1) A 10 year Property Plan that incorporates a vision and a purpose for the development of innovation learning environments is established.

(2) Current and future 5YA property plans will provide the best learning environments for ākonga/students to engage, progress and achieve success.

2018 ROIS 75th Anniversary School Reunion- add to Communicating (6) A committee plans for 75th Anniversary celebration in 2018.

Blended e-learning- add to Achieving (8) Establish a blended e-learning plan.

Future dates for Board Work Plan:

Points raised:

A full strategic review of the Charter will begin in July.

Board of Trustees elections are held in 2017.

International Student Policy:

After reviewing the report prepared for the BoT by Helen Stuart, the BOT decided it would be impossible to complete all the necessary work in time for the deadline. Taking into account that the school has not hosted any international students and is not in the position to do so in the next few years it was decided to let the ROIS authorization lapse. The BoT accepts that to reapply will be an arduous process.

6.0 Property Report

Tabled and discussed.

Motion: That the Board of Trustees accept the Property Report.

Moved Rebekah/Seconded Melinda **Carried**

6.0 Finance Report

Motion: That the management accounts as tabled for October be accepted.

Moved George **Carried**

Motion: That the schedule of payments for October be accepted.

Moved Rebekah/Seconded George **Carried**

Motion: That the Board of Trustees accept the Finance report.

Moved George **Carried**

8.0 Administration

A list of correspondence, both inward and outward, was tabled.

Meeting closed 8.56pm

Next Board meeting Tuesday 29 November 2016 5.45pm start.

To-Do checklist

	Who	When
Investigate costs of increasing STEPS software licenses as mentioned in SENCo report C/O	Derek	Dec
Review cyclical maintenance- approve at next meeting	Property committee	Dec
Advise on when to update/redo Hautū Self-Review	Erina	Dec
Board Workplan - Any other Business? Add to Agenda	Erina	Dec

Signed: George Woodward, Acting Board Chairperson

Date