



Complying with all General Legislation Policy - NAG 6

Rationale

A school needs sound administrative practices to ensure all legal administrative requirements are met.

Purpose

1. To ensure that there are procedural and administrative guidelines to cover general legislative requirements to ensure compliance with these and alignment to the framework as outlined in Te Tiriti o Waitangi (Treaty of Waitangi).

Guidelines

1. The Principal shall ensure any new legislation requirements are addressed and that where necessary new guidelines are developed and implemented.
2. In order to fulfil the policy, the Board of Trustees has developed, and will regularly review, the following policies and governance procedures;
 - a. International Student Policy Set
 - b. Board of Trustees Governance Manual

Supporting Procedures

Senior Leadership will ensure that there are Child Protection Procedures for the following;

• Animal Code of Ethics	• Attendance Procedures
• Book Club	• Copyright and Licences
• Enrolment Procedures	• Length of the School year
• Privacy	• Property and Administration
• Protected Disclosure	• Stand Downs, Suspensions, and Exclusions
• Student Placement and Transition Procedures	• Uniform / Dress

Supporting Documents

The following documents can be referred to in support of this policy and its associated procedures;

- Te Tiriti o Waitangi Policy Framework
- Child and Young Peoples Act 2016
- He Pitopito Kōrero | Ministry Bulletin for School Leaders
- Education Act 1989 including all associated amendments
- Child Protection Act 2016

In enacting this policy, any appropriate Acts, Regulations and Amendments need to be adhered to. Advice can be received from New Zealand School Trustees Association (NZSTA).

Ratified by the Board

Chairperson: Erina Kent

Date

Next Review:

November 2020

Review History:

18/12/2012	28/10/2014	11/11/2014	12/12/2017			
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